

PROFESSIONAL TRUCK DRIVERS UNITED, LLC – PRIVACY POLICY

At Professional Truck Drivers United, privacy of individual visitor data is of primary importance. We work diligently to protect confidentiality, restrict transfer of personal data, incorporate technical safeguards and appropriate security policies, and identify privacy implications in new services. ***We will not sell or rent your personally identifiable information to anyone.*** If you have questions or concerns regarding this statement, you should first contact us at memberservices@ptdu.org.

WHAT THIS PRIVACY POLICY COVERS

- This Privacy Policy covers our treatment of personally identifiable information that we may collect when you are on the web site, and when you use our site services.
- This policy does not apply to the practices of companies that we do not own or control or to people that we do not employ or manage.

INFORMATION COLLECTED

At Professional Truck Drivers United, your privacy and the protection of your data is a primary focus. Collecting the information, how the information is used, with whom the information is shared. The kind of security procedures in place to protect the loss, misuse or alteration of information under ProfessionalTruckDriversUnited.org control, How to correct any inaccuracies in the information. If you feel that our ministry is not abiding by its posted privacy policy, please contact us at memberservices@ptdu.org.

The information collected and used on ProfessionalTruckDriversUnited.org is the sole owner of the information collected on this site. We will not sell, share, or rent this information to others in any way that varies from what is disclosed in this statement. ProfessionalTruckDriversUnited.org collects information from our users at several different areas on our site. You may receive information regarding new features, services and special offers we think you'll find valuable. Registration is required in order to use this website, and a user must create an account prior to completing any purchase. Users are required to provide their name, email address, zip code, phone number and a password of 5-16 characters in length. This information is necessary in order for us to contact users about services on our site for which they have expressed interest and so that you may later login to our site to check your order status and account history. ProfessionalTruckDriversUnited.org order forms request data from users including: Contact information such as name and shipping address; financial information such as credit card number, expiration date, billing address, and billing phone number. This information is used for billing purposes to verify that the customer and to fill customers' orders. If we encounter difficulty when processing an order, this contact information is used to contact the user. This information is collected from a secure web page and encrypted for our customers' protection. It is not sold to anyone else under any circumstances. We may disclose this information to your credit card issuing bank if a fraudulent order is being investigated or disputed by you.

COOKIES

Cookies are data stored on the end-user's hard drive with information that relates directly to the end-user's visit to our web site. Any information placed in the cookie is accessible only to ProfessionalTruckDriversUnited.org, and will not be sold or shared with anyone else under any circumstances. We use a cookie to store a unique session identifier, which allows us to maintain shopping cart and web site selections from one page request to the next, and maintain session information from one visit to the next. By setting a cookie on our site, the user would not have to log in more than once, thereby saving time while visiting our site. If a user rejects the cookie, they may still browse our site. However, the user experience will be greatly curtailed. In addition, the user will be unable to log in or make a purchase. Cookies also enable us to track and target the interests of our users to enhance users' experience and display products that relate directly to individual user preferences. Some of our business partners and/or advertisers may also use cookies on our site. We have no access to or control over these cookies.

LOG FILES

We use IP addresses to analyze trends, administer the site, track users' movement and gather demographic information for aggregate use. IP addresses are not linked to personally identifiable sites. IP addresses may be used in fraudulent charge investigations.

SHARING

We may use an outside shipping company to ship orders, and a credit card processing company to bill users for goods and services. These companies do not retain, share, store or use personally identifiable information for any secondary purposes. We value your privacy at ProfessionalTruckDriversUnited.org, and will never release any account information to anyone outside of the necessary core groups that help our business function unless our customers give us the authority to do so.

Application Submission; Releases

By submitting an application you certify that you personally completed such application and that all of the information is true and correct. Your submission of an application constitutes:

- your request and authorization for each of the potential employers and their agents and contractors that receive your application (collectively, the "Carrier Companies") to cause to be conducted, at any time, an investigation of your background for employment purposes, which may include, but is not limited to, any information relating to your character, general reputation, personal characteristics, mode of living, criminal history, past work experience, educational background, alcohol or drug test results (including failure to submit to an alcohol or drug test) or any other information about you which may reflect upon your potential for employment, as gathered from any individual, organization, entity, agency, or other source which may have knowledge concerning any such items of information; and
- your representation that you have completed your application of your own free will and that you will hold harmless of all liability all companies, agents and associated parties for the use of your application.

As part of consideration of your application, the U.S. Department of Transportation requires the Carrier Companies to investigate your employment background. As part of this investigation, one or more Carrier Companies may obtain consumer reports about you from consumer reporting agencies HireRight/DAC, as well as obtaining information about your driving record from the Federal Motor Carrier Safety Administration

(FMCSA) and/or the Pre-employment Screening Program (PSP). Any decision that a Carrier Company may make not to hire you based on information contained in your consumer reports will be such company's decision alone. HireRight/DAC does not make any decisions concerning your employment with any Carrier Company and will not know the specific reasons why they may decide not to hire you. In the event you are not hired based on information contained in your consumer reports, the companies themselves will tell you. We also advise you of your right to obtain a free copy of the consumer report from HireRight/DAC and your right to dispute the accuracy or completeness of your report. Your consent for any Carrier Company to obtain the report from HireRight/DAC is required. Although you have a right to withhold your consent, the Carrier Companies will not consider your application if you withhold your consent.

By submitting your application, you authorize each of the Carrier Companies and their agents or contractors to obtain one or more reports regarding your driving and safety inspection history from the FMCSA. Any decision that any Carrier Company may make not to hire you based on information contained in your FMCSA reports will be its decision alone. By submitting your application, you also:

- authorize each Carrier Company and their agents or contractors to access the FMCSA PSP system to seek information regarding your commercial driving safety record and information regarding your safety inspection history;
- acknowledge that you understand that you are consenting to the release of safety performance information including crash data from the previous five (5) years and inspection history from the previous three (3) years;
- acknowledge that you understand that this release of information may assist Carrier Companies in making a determination regarding your suitability as an employee; and
- acknowledge that you understand that neither the Carrier Companies nor the FMCSA contractor supplying the crash and safety information have the capability to correct any safety data that appears to be incorrect. You may challenge the accuracy of the data by submitting a request to <https://dataqs.fmcsa.dot.gov>. If you are challenging crash or inspection information reported by a State, FMCSA cannot change or correct this data and your request will be forwarded by the DataQs system to the appropriate State for adjudication.

Collection of Your Information

We collect personal information that you voluntarily submit to us when you complete a job application or complete any other online form or survey. The personal information we request may include your name, social security number and contact information (including address, email address and telephone number) as well as information about your past employment, driving record, criminal history and other information relevant to potential recruiters and employers.

We also collect non-personally identifiable information and data from you as you navigate this website. This information may include certain information relating to you, such as your Internet address, Internet service provider, type of operating system, the time and date you accessed this site and the Internet address from which you arrived at this site. We may also collect information from you through the use of a "cookie". A cookie is a small file that a website can send to your internet browser and is stored on your computer. This type of technology is designed to tell us when you reenter this site, where you visit within our website, and the type of browser you used. You are not required to accept any cookie we might use, although some areas of this website may not be operational without the use of cookies. You can disable cookies on your computer by changing the settings in your browser. We also employ a software technology called "clear gifs" (also known as "web beacons" or "web bugs") that helps us better manage content on this website by providing us feedback as to what content is effective. Clear gifs are tiny graphics with a unique identifier, similar in function

to cookies, and are used to track the online movements of users. In contrast to cookies, which are stored on your computer's hard drive, clear gifs are embedded invisibly on a website page, web-based document or email message and are about the size of the period at the end of this sentence. The information collected helps us identify data relating to usage and trends, personalize your online experience and provide you with targeted offers and advertising, gather demographic information about our user base as a whole, address any problems with website administration and to further improve this site.

Use and Disclosure of Your Information

By submitting your application, you grant us consent to disclose the information to interested potential recruiters and employers and other industry-related organizations. We do not correct, verify, modify or supplement the information you provide to us. We are not responsible for the accuracy or completeness of the information you provide. We simply provide the information you submit on this website to a potential recruiter or employer or other industry-related organizations at their request. We are not an employment agency and are not your agent. Other than providing the information you submit on to this website to a potential recruiter or employer or other industry-related organization, we are not responsible in any way for assisting you in obtaining employment nor are we responsible for any employment conditions or employment relationship you may obtain as a result of using this website. We are not responsible for any use, disclosure, protection or security of the information you submit on this website after such information leaves our possession. We may also use the information you provide on this site to communicate with you through direct communications, emails, newsletters etc.

If, at any time after filling out an application, you decide not to maintain the information you provided or elect to discontinue delivery of your information to potential recruiters and employers or other industry-related organizations, you should contact the administrator of this website to request that we discontinue providing your employment application information to potential recruiters and employers or other industry-related organizations.

Additional Disclosures of Your Information

As noted above, we will share the information you submit on this website to potential recruiters and employers and other industry-related organizations, at their request. Additionally, we may disclose your information when we believe it is necessary to comply with law or governmental authorities or in connection with litigation, dispute resolution, or the administration of this Policy. We may also disclose your information in connection with a possible sale, purchase, merger or other reorganization of our business.

We may employ independent contractors, vendors and suppliers (collectively, "Outside Contractors") to support our services and products and this website, hosting, monitoring and maintaining the website, analyzing trends and our visitors' preferences, compiling anonymous statistics about our visitors, developing applications for the website and providing general consulting services. These Outside Contractors may sometimes have limited access to information collected from you, including your personal information, in the course of providing products or services to us. Access to your personal information by these Outside Contractors is limited to the information we determine, in our sole discretion, to be reasonably necessary in order for these Outside Contractors to perform their function for us. While we will seek to require any Outside Contractors to protect the privacy of your personal information under a policy at least as restrictive as this Policy and will not authorize them to use this information except for the express purpose for which it is provided, we do not bear any responsibility for any actions or policies of Outside Contractors.

Retaining Your Information

We will retain personal information collected through this website for as long as we determine it is needed to fulfill the purpose for which the information was provided or as required by applicable law.

Security of Your Information

To protect the information we receive, we have put in place commercially reasonable physical, electronic, and managerial procedures designed to guard against the loss, misuse and alteration of that information. These measures include physical, technical and administrative controls including using a secure socket layer (SSL). It should be recognized, however, that we cannot guarantee that transmission of data over the Internet will be absolutely secure. Due to the open nature of the Internet, the information you provide may be in environments that do not have adequate security measures and may be accessed and used by persons other than those intended. As a result, while protection of your information is important to us, we are not able to ensure the security of information you transmit to us via the Internet and you assume the risk of any third party obtaining that information. Upon receipt of your information, we will strive to use commercially reasonable means to protect your information on our systems.

Online Behavioral Advertising

As noted in the "Collection of Your Information" section of this Policy, we collect certain information through the use of navigational information and cookies in order to provide you a more customized experience on this website. This information may also be used our Outside Contractors to customize certain of the advertisements that you see on this website and other websites based on your online behaviors and interests and to predict your interest in future advertisements through an advertising practice called online behavioral advertising ("OBA"). We invite you to learn more about OBA at <http://www.aboutads.info/consumers/>.

At any time, you may visit <http://www.aboutads.info/choices> and elect to opt-out of the OBA provided by those of our Outside Contractors which participate in the Digital Advertising Alliance's (the "DAA") Self-Regulatory Program. If you choose to opt out of OBA, you will still see same number of advertisements on this website as before, but such advertisements may not be as relevant to you. Opting-out of OBA is cookie-based and will only affect the specific computer and browser on which the opt-out is applied. Deleting your browser cookies can remove your opt-out choices and may require you to opt-out again. Please note that we are not affiliated with the DAA and are not responsible for the failure by DAA or any of its participating companies to honor your OBA opt-out request.

Links to other Web Sites

This website may contain links to other web sites. If you choose to access those sites, please review the privacy policy applicable to each site. The links to other sites are made available as a convenience to you and this site is not responsible for the privacy policies and information collection practices of those other sites.

Global Presence

The management, operation and technical processes and systems used by this website may involve transfer of information across borders. For example, information you give may be sent to systems outside the country in which you initially provided the information and it may be processed and stored in a different country. Regardless of where you provide your information, we will take steps to handle it in a secure manner in accordance with this Policy and applicable law.

LEGAL DISCLAIMER

We reserve the right to disclose your personally identifiable information as required by law and when we believe that disclosure is necessary to protect our rights and/or to comply with a judicial proceeding, court order, or legal process served on our Web site.

LINKS

This web site contains links to other sites. Please be aware that ProfessionalTruckDriversUnited.org is not responsible for the privacy practices or content of other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of each site that collects personally identifiable information. This privacy statement applies solely to information collected by this Web site.

E-MAIL

If a user wishes to subscribe to our emails we ask for contact information such as name and email address. If at any time you should wish to unsubscribe, please send an email to our customer service group with your request and the e-mail address you used to create your account. You may reach us at memberservices@ptdu.org.

SECURITY

Your account information is password-protected for your privacy and security. We use industry-standard SSL-encryption to protect data transmissions in certain areas such as our shopping-cart and account pages.

We also do everything in our power to protect user data offline. All sensitive information is restricted in our offices. Only employees who need the information to perform a specific job (for example, a Customer Service representative) are required to sign non-disclosure agreements before being granted access to personally identifiable information, and are required to lock their station when they leave their station.

All employees are kept up to date on our security and privacy practices. Every quarter and whenever new policies are implemented, our employees are reminded about the importance of keeping customer data secure and safe at all times. The servers with personally identifiable information are stored in a locked and secure environment. If you have any questions about the security at our website, you can send an email to: memberservices@ptdu.org.

CORRECTING AND UPDATING PERSONAL INFORMATION

You can add new information and update credit cards on your account page of our site. You can also modify your login information and opt out of newsletter delivery.

Opt-out Instructions. Users who no longer wish to receive our electronic newsletter or promotional materials from our partners may opt-out of receiving these communications by changing the settings in your account page. Users who no longer wish to receive catalogs and other special announcements via mail can send a letter to us at Member Services at memberservices@ptdu.org. It may take up to ten days (10) days for your opt-out choices to be fully effective for electronic or e-mail messages and up to ninety days (90) for physical catalogs. Our systems require time to update we reserve the right to modify this privacy statement at any time, so please review it frequently. If we make material changes to this policy, we will notify you by email.

FAIR CREDIT BILLING ACT

We guarantee that every online transaction you make will be 100% safe. This means you pay nothing if unauthorized charges are made to your card as a result of shopping at our online store. Under the Fair Credit Billing Act, your bank cannot hold you liable for more than \$50.00 of fraudulent charges. If your bank does hold you liable for any portion of this \$50.00, we will cover the entire liability for you, up to the full \$50.00. We will only cover this liability if the unauthorized use of your credit card resulted through no fault of your own from purchases made while using the secure server. In the event of unauthorized use of your credit card, you must notify your credit card provider in accordance with its reporting rules and procedures.